

Dimensions of Leadership 1031
Section 532, Mondays 6:30 – 9:30 pm

Instructor: Ms. Kathy Burns
Office Hours: By appointment only
Email: kburns47@uwo.ca

COURSE DESCRIPTION:

This interdisciplinary course will provide students with an introduction to the concept and history of Leadership. Students will examine a variety of philosophical, psychological and theoretical perspectives of leadership through readings, hands-on activities and experiential simulations, and some engagement with leaders.

This introductory course assumes no prior knowledge of leadership. This course requires no prerequisites and has no antirequisites, but is a prerequisite for Brescia University College's Major in Dimensions of Leadership.

REQUIRED TEXTBOOKS AND COURSE MATERIALS:

1. Textbook 1: Northouse, P. (2016). *Leadership: Theory and Practice, 7th Edition*. Thousand Oaks, CA.: SAGE Publications, Inc. (Black book)
2. Textbook 2: Northouse, P. (2015). *Introduction to Leadership: Concepts and Practice, 3rd Edition*. Thousand Oaks, CA.: SAGE Publications, Inc. (Red book)
3. Class slides, up-to-date information on class assignments, reports/exams is provided on the DOL 1031 OWL, powered by Sakai, site: <http://owl.uwo.ca/>

STUDENT LEARNING OBJECTIVES:

By the end of the course, students should be able to;

- L1. Describe, compare and critically evaluate a variety of Leadership theories and perspectives that have evolved over time
- L2. Examine situations to identify which Leadership theories/skills/perspectives have been demonstrated and evaluate the effectiveness of that Leadership
- L3. Develop an understanding of past and present issues in Leadership
- L4. Apply the aforementioned knowledge to evaluate their own skill sets, strengths and weaknesses through experiential exercises, self-reflection and assessment, and
- L5. Identify and demonstrate their ability to both lead and follow.

ATTENDANCE

Regular attendance is critical as many classes will address material not found in the text and/or will involve participation. Attendance will be taken at every class throughout the term. If you are unable to attend class, please email your instructor in advance of class explaining why you will be unable to attend. Any student who misses more than 25% of the scheduled classes will receive a participation grade of 0 out of 10 for this course.

STUDENT EVALUATION:

Component	Weight	Date	Location
Mid-term test #1	25%	Mon. Nov. 16, 2015	St. James Auditorium
Mid-term test #2	25%	Mon. Feb. 1, 2016	St. James Auditorium
Final Exam	30%	To be announced	St. James Auditorium
Group Project Presentation	10%	March 21 and March 28, 2016	In-class
Class Participation	10%	Weekly	In-class

INFORMATION ABOUT THE EVALUATION COMPONENTS

- **Midterm Test #1:** The midterm test will occur during class time on Monday, November 16th, 2015 and will be located in the auditorium in the St. James building. The test will cover material covered in the textbook, additional assigned readings, in class discussions and PowerPoint slides from the start of the year.
- **Midterm Test #2:** The second midterm test will occur during class time on Monday, February 1, 2016 and will be located in the auditorium in the St. James building. The test will cover material covered in the textbook, additional assigned readings, in class discussions and PowerPoint slides since the first midterm test.
- **Final Exam:** The final exam will be cumulative and will cover all of the material since the beginning of the year. Approximately 65% of the exam will test material covered since the January midterm test. The other 35% of the exam will cover material from the beginning of the year.
- **Group Project:** In self-selected groups of four, students will apply leadership theories and develop their own leadership skills by actually leading an activity/event of their own choosing. Examples of activities or events that groups might conduct include forming and executing an awareness campaign for Brescia students, hosting an activity for Brescia students or creating a volunteer or fundraising activity. The project culminates with a group presentation in late March. A detailed overview of the group project will be provided in class on Monday, September 28, 2015.
- **Class Participation:** Your participation mark is a combination of your attendance (worth 50%) and your class contribution (worth 50%). While the frequency of your class contribution is important, the quality of your contribution is more important. Your contribution mark can be earned by: answering questions, volunteering answers, advancing the discussion to a new issue, developing one side of an argument, clarifying difficult concepts, asking questions pertinent to the topic and by submitting written responses to occasional feedback questions.

TEACHING EXPECTATIONS**Professor's Responsibilities:**

- Be organized and well prepared for class
- Post PowerPoint slides in advance of each class
- Create a supportive learning environment
- Be available to provide additional explanation or feedback
- Actively seek students' input in class and take students' arguments seriously
- Return students' assignments within a reasonable timeframe (in most cases, 2 weeks) and provide feedback to help
- Assist students with developing trans-disciplinary skills such as critical *and* creative thinking and analysis, writing, argument formation
- Use a variety of teaching methods and strategies to accommodate different learning styles

Student Responsibilities:

- Read and reflect upon the assigned chapter and readings BEFORE each class
- Bring the PowerPoint slides and readings with you to class
- Attend each class ready to engage with the course material
- Participate respectfully with class and/or group discussions
- Take seriously (and reflect upon) the opinions / arguments presented in your text, by your fellow students and your professor
- Thoughtfully examine ideas through a critical, "academic" lens

CELLPHONES, ELECTRONIC DEVICES AND LAPTOPS

Talking privately with classmates or using your computer/cell phone/PDA during class for personal activities such as texting, reading/writing e-mail, surfing the Web, playing games, etc. is distracting for others, is not conducive to your own learning, and is disrespectful to the instructor. In-class technological "miss-use" will negatively impact your participation grade, and the instructor has the right to request that you put your technology away if you appear to be using it for off-task purposes. In addition, cell phones/PDAs will NOT be permitted on your person/desk during class time: please ensure your phones are turned OFF prior to entering the classroom and placed inside a bag (ringing during class will not be tolerated).

APPOINTMENTS

If you wish to meet with your instructor, approach her after class or send an e-mail to set up a mutually convenient time and location.

BRESCIA UNIVERSITY COLLEGE ACADEMIC POLICIES AND REGULATIONS

1. POLICY REGARDING MAKEUP EXAMS AND EXTENSIONS OF DEADLINES

When a student requests academic accommodation (e.g., extension of a deadline, a makeup exam) for work representing 10% or more of the student's overall grade in the course, it is the responsibility of the student to provide acceptable documentation to support a medical or compassionate claim. All such requests for academic accommodation **must** be made through an Academic Advisor and include supporting documentation. Academic accommodation on medical grounds will be granted only if the documentation indicates that the onset, duration and severity of the illness are such that the student could not reasonably be expected to complete her academic responsibilities. Appropriate academic accommodation will be determined by the Dean's Office in consultation with the student's instructor(s). Please note that personal commitments (e.g., vacation flight bookings, work schedule) which conflict with a scheduled test, exam or course requirement are not grounds for academic accommodation.

A UWO Student Medical Certificate (SMC) is **required** if a student is seeking academic accommodation on medical grounds. This documentation should be obtained at the time of the initial consultation with the physician/nurse practitioner or walk-in clinic. A SMC can be downloaded under the Medical Documentation heading of the following website:

<https://studentservices.uwo.ca/secure/index.cfm> . If it is not possible to have an SMC completed by the attending physician/nurse practitioner, the student must request documentation sufficient to demonstrate that her ability to meet academic responsibilities was seriously affected. Please note that under University Senate regulations documentation stating simply that the student "was seen for a medical reason" or "was ill" is **not** adequate to support a request for academic accommodation. All documentation is to be submitted to an Academic Advisor.

Whenever possible, requests for academic accommodation should be initiated in advance of due dates, examination dates, etc. Students must follow up with their professors and Academic Advisor in a timely manner.

The full statement of University policy regarding extensions of deadlines or makeup exams can be found at <http://www.westerncalendar.uwo.ca/2015/pg117.html>

2. ACADEMIC CONCERNS

If you feel that you have a medical or personal problem that is interfering with your work, contact your instructor and Academic Advisor as soon as possible. Problems may then be documented and possible arrangements to assist you can be discussed at the time of occurrence rather than on a retroactive basis. Retroactive requests for academic accommodation on medical or compassionate grounds may not be considered.

If you think that you are too far behind to catch up or that your work load is not manageable, you should consult an Academic Advisor. If you consider reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines (refer to the Registrar's website, www.registrar.uwo.ca, for official dates). You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. *Note that dropping a course may affect OSAP eligibility and/or Entrance Scholarship eligibility.*

The Dean may refuse permission to write the final examination in a course if the student has failed to maintain satisfactory academic standing throughout the year or for too frequent absence from the class or laboratory.

3. ABSENCES

Short Absences: If you miss a class due to a minor illness or other problems, check your course outline for information regarding attendance requirements and make sure you are not missing a test or assignment. Cover any readings and arrange to borrow notes from a classmate. Contact the course instructor if you have any questions.

Extended Absences: If you have an extended absence, you should contact the course instructor and an Academic Advisor. Your course instructor and Academic Advisor can discuss ways for you to catch up on missed work and arrange academic accommodations, if appropriate.

4. POLICY ON CHEATING & ACADEMIC MISCONDUCT

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf.

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offences. Students are urged to read the section on Scholastic Offences in the Academic Calendar. Note that such offences include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere. Students are advised to consult the section on Academic Misconduct in the Western Academic Calendar.

If you are in doubt about whether what you are doing is inappropriate or not, consult your instructor, the Student Services Centre, or the Registrar. A claim that "you didn't know it was wrong" is not accepted as an excuse.

The penalties for a student guilty of a scholastic offence (including plagiarism) include refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University.

Plagiarism:

Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence (see Scholastic Offence Policy in the Western Academic Calendar).

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com.

Computer-marked Tests/exams:

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating. Software currently in use to score computer-marked multiple-choice tests and exams performs a similarity review as part of standard exam analysis.

5. PROCEDURES FOR APPEALING ACADEMIC EVALUATIONS

All appeals of a grade must be directed first to the course instructor. If the student is not satisfied with the decision of the course instructor, a written appeal signed by the student must be sent to the Department Chair. If the response of the department is considered unsatisfactory to the student, she may then submit a signed, written appeal to the Office of the Dean. Only after receiving a final decision from the Dean may a student appeal to the Senate Review Board Academic. A Guide to Appeals is available from the Ombudsperson's Office, or you can consult an Academic Advisor. Students are advised to consult the section on Academic Rights and Responsibilities in the Western Academic Calendar.

6. PREREQUISITES AND ANTIREQUISITES

Unless you have either the prerequisites for a course or written special permission from your Dean to enroll in it, you will be removed from the course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Similarly, you will also be deleted from a class list if you have previously taken an antirequisite course unless this has the approval of the Dean. These decisions may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course because you have taken an antirequisite course.

7. SUPPORT SERVICES

The Brescia University College Registrar's website, with a link to Academic Advisors, is at <http://brescia.uwo.ca/academics/registrar-services/>. The Western Registrar's website is at <http://www.registrar.uwo.ca/index.html>. The website for the Student Development Centre at Western is at <http://www.sdc.uwo.ca/>. Students who are in emotional/mental distress should refer to Mental Health @ Western <http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.

Portions of this document were taken from the Academic Calendar, the Handbook of Academic and Scholarship Policy and the Academic Handbook of Senate Regulations. This document is a summary of relevant regulations and does not supersede the academic policies and regulations of the Senate of the University of Western Ontario.

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